



UTTLESFORD DISTRICT COUNCIL
COUNCIL OFFICES, LONDON ROAD, SAFFRON WALDEN, ESSEX CB11 4ER
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CHIEF EXECUTIVE: ELIZABETH FORBES

23 July 2002

Dear Councillor

LEISURE (PFI) BOARD MEETING

A meeting of the Leisure (PFI) Board will be held in the Committee Room at the Council Offices, London Road, Saffron Walden on Thursday 1 August 2002 at 10.00 am.

Yours faithfully

ELIZABETH FORBES

Chief Executive

**AGENDA
PART 1**

- 1 Apologies for absence and declarations of interest

PART 2

(Paragraphs 8, 9, 10 and 12 of Part 1 of Schedule 12A of the Act)

- 2 Minutes of the meeting of the Leisure Board held on 9 July 2002
- 3 Matters arising from Leisure Board meeting held 9 July 2002
- 4 Update on meetings of Senior Officer Leisure Board
- 5 Update on Progress including Turf Cutting Ceremony
- 6 Consultancy Costs – Paul Buckland, Devonshires to attend
- 7 Terms of Reference of Leisure (PFI) Board
- 8 Any other items which the Chairman considers to be urgent
- 9 Date and time of next meeting

To: Councillors R A E Clifford, R J Copping, A J Ketteridge and A R Row

Lead Officer: Elizabeth Forbes
Project Manager: Kathy Chapman
Committee Officer: Linda Bunting